



# Colchester and Parks Recreation

“Creating Community Through People, Parks and Programs”

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## AGENDA

### Colchester Parks & Recreation Commission

#### Special Meeting

January 4, 2016

Town Hall Rm. 3

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Acceptance of Minutes: December 7, 2015
4. Reading of Correspondence
5. Committee Reports
  - Facilities/Sustainability Task Force
  - Finance/Administration
  - Programs
  - BOS Liaison
  - BOF Liaison
  - BOE Liaison
6. Discussion and Possible Action on the Endorsement of Youth Lacrosse
7. Discussion and Possible Action on the Sport League Endorsement Policies
8. Discussion and Possible Action on the RFP's for Summer Concerts and Food Fest
9. Discussion and Possible Action on the Park Improvement Fund
10. Tri-Board Update
11. Recreation Supervisor's Report
12. Recreation Manager's Report
13. General Comments
14. Adjournment

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COLCHESTER, CT  
2015 DEC 30 PM 4:14  
*Gayle Furrman*  
GAYLE FURMAN  
TOWN CLERK

Meeting Minutes  
Colchester Parks & Recreation Commission  
December 7, 2015, 7:00 p.m.  
Colchester Town Hall, Room 3

Members Present: L. Stephenson, T. Loskant, E. Kundahl, K. Moody, N. Kaplan  
Others Present: J. Paggioli, J. McNair III, J. Charland

**1. Call to Order**

Vice Chairman Kundahl called the December 7, 2015 meeting to order at 7:00 p.m.

**2. Citizen's Comments**

The Charland Family presented on a Colchester Cougar incident seeking the advice and help of the Commission.

**3. Acceptance of Minutes: October 5, 2015**

N. Kaplan MOTIONED to approve the minutes of the October 5, 2015 meeting. SECONDED by K. Moody. MOTION CARRIED.

**4. Reading of Correspondence**

None

**5. Committee Reports**

-Facilities/Sustainability Task Force – No meeting has taken place

-Finance Administration - None

-Programs - None

-BOS Liaison - None

-BOF Liaison – J. McNair III presented the need to further discuss Field Sustainability. Will follow up on Tri-Board meeting schedule

-BOE Liaison - None

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2015 DEC 10 PM 1:56  
N. Kaplan  
TOWN CLERK

**6. Discussion and Possible Action on the 2016 Recreation Commission Meeting Schedule**

January meeting needs to be a special meeting, time requirements are not meant for regular meeting.

K. Moody MOTIONED to approve the 2016 Meeting Schedule. SECONDED by N. Kaplan  
MOTION CARRIED.

**7. Discussion and possible action on the RFP's for Summer Concerts & Food Fest**

Discussion took place regarding bid request for the Ice Cream and Food Concessions for the Summer Concerts and Food Fest. NO ACTION.

**8. Discussion and possible action on the fees to use the Town Fields**

J. Paggioli presented an interoffice memo for the proposed recreation park improvement fund. There is a need to identify funding for field maintenance and improvements for fields and Complex.

Recommends the creation of a Park Improvement Dedicated Fund for capital improvement projects, technical expertise, acquisition of new property, etc. under the jurisdiction of BOS and Commission.  
NO ACTION.

**9. Tri-Board Update**

J. McNair III Will follow up with Tricia on Tri-Board meeting schedule. NO ACTION

**10. Recreation Supervisor's Report**

Written report submitted for review. K. Moody MOTIONED to accept report. SECONDED by N. Kaplan. MOTION CARRIED.

**11. Recreation Manager's Report**

Written report submitted for review. N. Kaplan MOTIONED to accept report. SECONDED by K. Moody. MOTION CARRIED.

**12. General Comments**

J. McNair III asked question regarding the above Citizen's Comment, was trying to understand an endorsement and what's required to obtain an endorsement.

**13. Adjournment**

K. Moody MOTIONED to adjourn the meeting at 7:47pm. SECONDED by N. Kaplan. MOTION CARRIED.

Respectfully Submitted,

Joan Campbell